

## 2022-2023 Friends of Hawthorne Budget

Assumes 16 classrooms and 350 students

Category	Estimated Income	Expenses	Approved Variances	Total Expenses	Net Budget	Comments
<b>STEAM</b>						
Artist in Residence Program		\$10,000		\$ 10,000	\$ (10,000)	In the past, this has included Arts Corps (for K-3), Macha Monkey (for 4-5), 3-5 Assembly, Opera, other events.
Art Teacher Support		\$6,150		\$ 6,150	\$ (6,150)	Art class/activities supplies for art teacher (\$9/student) + one-time \$3K kiln replacement (budgeted for a few years but not purchased yet)
Garden		\$500		\$ 500	\$ (500)	Tools, seeds, soil, misc. supplies (contact is Ms Barnes)
Pacific Science Center		TBD				Science program in June. Price reflects no scholarship, usually some scholarship given. Holding as TBD for now.
Tech Supplies - General for School		\$500		\$ 500	\$ (500)	Not sure what the need will be next year. Put small amount in to allow for unexpected and small purchases. Additional set of iPads would be useful per Ms. Kribbs, but we should wait to see how technology settles out post-pandemic.
K-5 STEAM supplies		\$1,000		\$ 1,000	\$ (1,000)	Funds to purchase supplies for STEAM and cross-curricular projects; spent as teachers request reimbursement. Includes \$200 for Tag boards for STEAM-related projects for 4th grade (requested by Mr Simmons).
Toy Workshop and Assembly		\$4,000		\$ 4,000	\$ (4,000)	Toy workshop and assembly (organized by Mr Haggeman); 2nd grade workshop as well (Ms Manzo)
5th Grade Science Camp	\$5,000	\$20,000		\$ 20,000	\$ (15,000)	A portion of 21/22 deposit was applied to 22/23 reservation. And lead teachers were asked to apply for funding from Outdoor Washington (state legislation providing funding to schools to attend nature camp); no idea how much that will cover. Assumes a small fundraiser led by the 5th grade families, teachers and students. Will also likely need to pay a deposit for the next school year during the spring of 2023, so total amount is shown to cover rest of payment + deposit next year.
TOTAL STEAM	\$5,000	\$42,150	\$0	\$42,150	\$ (37,150)	
				<small>TRUE</small>	<small>TRUE</small>	
<b>CLASSROOM &amp; LIBRARY SUPPLIES</b>						
Teacher Grant - Classroom supplies		\$6,000		\$ 6,000	\$ (6,000)	30 \$200 teacher gift cards (includes nurse,speech, OT, specialist, resource teacher, SEL teachers, BOC teachers, ELL and GenEd teachers).
Classroom Subscriptions		\$5,000		\$ 5,000	\$ (5,000)	Scholastic, Time, Reading A-Z and other online subscriptions for classrooms.
Library Books		\$2,800		\$ 2,800	\$ (2,800)	For maintaining collection - average nationally is \$8/student
Classroom Supplies		\$1,000		\$ 1,000	\$ (1,000)	General classroom supplies, requested throughout the year. Includes \$500 for purchase of tru-color/skin tone or multi-color band-aids to ensure all students have skin-appropriate options - approximately 5 boxes per classroom (requested by Ms Barnes).
Office Supplies		\$3,000		\$ 3,000	\$ (3,000)	Copy paper, etc.
Summer Reading Books		\$6,000		\$ 6,000	\$ (6,000)	Requested by Ms Mak, organized by Ms Campbell
Classroom Supplies for All	\$7,000	\$14,000		\$ 14,000	\$ (7,000)	\$40/student for supplies. Expected \$7K raised in income.
Classroom Books Resupply		\$1,000		\$ 1,000	\$ (1,000)	Books for classrooms, particularly focused on BIPOC characters, multi-cultural stories
TOTAL CLASSROOM & LIBRARY SUPPLIES	7,000	38,800	0	\$38,800	\$ (31,800)	
				<small>TRUE</small>	<small>TRUE</small>	
<b>SCHOOL ACTIVITIES</b>						
School-Wide Events & Activities		\$8,200		\$ 8,200	\$ (8,200)	Funds for Back to School BBQ, Open House, Curriculum Night, Math & Literacy Nights, Families Read Night, Day of the Dead, Lunar New Year Assembly, Black History Night, Multicultural Night, Field Day, Spirit Week, K & 5th Grade Graduation, Hike & Bike Days, Family Toolkit series, Race & Equity Training, and Language-based Coffee Chats (organized by Ms Mak; she requested 10K, but we dropped down to \$8K to work within budget limits); PBIS program - positive rewards/rise-up tickets (organized by Ms Crane)
Field Trips		\$2,400		\$ 2,400	\$ (2,400)	\$150/classroom for field trip expenses (buses, fees, etc.)
School T-Shirts	\$500	\$1,400		\$ 1,400	\$ (900)	Ensures all new students have a Hawthorne shirt; could include design contest as well.
Teacher Appreciation		\$2,500	\$ 7,000	\$ 9,500	\$ (9,500)	Funds for teacher appreciation - coffees, food, etc.  <span style="color: orange;">July 1 Variance: Added \$7K for teacher's lounge remodel originally approved during FY2021 (May 2022). Due to school district coordination, only a portion of the expenses were purchased in June 2022, before the end of the fiscal year.</span>
Family Support		\$10,000		\$ 10,000	\$ (10,000)	Used for families in need, directed by administration and family support worker.
Parent Engagement		\$4,500		\$ 4,500	\$ (4,500)	Engaging with all parent communities; includes coffee chats, child care, etc. (organized by Ms Mak)
Space Between		TBD			\$ -	Space Between - mindfulness training for teachers, will have a school wide impact. Holding as TBD for now.
Unexpected and Emerging Needs - Principal		\$2,500		\$ 2,500	\$ (2,500)	For emerging, unexpected school needs (based on principal request)
TOTAL SCHOOL ACTIVITIES	\$500	\$31,500	\$7,000	\$38,500	\$ (38,000)	
				<small>TRUE</small>	<small>TRUE</small>	
<b>AFTER SCHOOL ACTIVITIES</b>						
After School Programs		\$10,000		\$ 10,000	\$ (10,000)	Placeholder for afterschool programs, SCORES, Disney, sports/rec.
After School Buses		\$4,800		\$ 4,800	\$ (4,800)	Supports equitable access participation in after school enrichment. Assume \$200/bus, 2 days a week, 3 months.
After School Teacher Support		\$2,880		\$ 2,880	\$ (2,880)	
TOTAL AFTER SCHOOL ACTIVITIES	\$0	\$17,680	\$0	\$17,680	\$ (17,680)	
				<small>TRUE</small>	<small>TRUE</small>	
<b>FUNDRAISING EFFORTS</b>						
Walk-A-Thon/Move-A-Thon	\$10,000	\$2,000		\$ 2,000	\$ 8,000	
Virtual Fundraiser - Big Ask	\$80,000	\$3,000		\$ 3,000	\$ 77,000	
General Fund Donations	\$4,000			\$ -	\$ 4,000	
Employer Matches	\$8,000			\$ -	\$ 8,000	
Monthly Recurring Donations	\$2,000			\$ -	\$ 2,000	
Small Fundraisers	\$6,000	\$3,000		\$ 3,000	\$ 3,000	Tamale Sale, etc.
TOTAL COMMUNITY FUNDRAISING EVENTS	\$110,000	\$8,000	\$0	\$8,000	\$ 102,000	
				<small>TRUE</small>	<small>TRUE</small>	
<b>MID-YEAR REQUESTS &amp; EMERGING NEEDS</b>						
Mid-Year Requests and Emerging Needs		\$10,000		\$ 10,000	\$ (10,000)	Will vote on each item at full membership meeting
TOTAL MID-YEAR REQUESTS & EMERGING NEEDS	\$0	\$10,000	\$0	\$10,000	\$ (10,000)	
				<small>TRUE</small>	<small>TRUE</small>	
<b>FOH ADMINISTRATION</b>						
FOH Insurance		\$300		\$ 300	\$ (300)	Liability Insurance, Officers Insurance
Tax Preparation		\$900		\$ 900	\$ (900)	
Data and Communications Systems		\$1,000		\$ 1,000	\$ (1,000)	MoneyMinder, Square, CheddarUp
PTA Membership	\$1,000	\$1,000		\$ 1,000	\$ -	

## 2022-2023 Friends of Hawthorne Budget

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Category	Estimated Income	Expenses	Approved Variances	Total Expenses	Net Budget	Comments
Interest Income	\$100	\$0		\$ -	\$ 100	
Store Fees		\$0	\$ 2,000	\$ 2,000	\$ (2,000)	July 1 Variance: Added after understanding CheddarUp related fees.
Carryover from Prior Year		\$2,000	\$ 5,143	\$ 7,143	\$ (7,143)	To cover any invoices that come in over the summer or delayed that were part of the previous fiscal year
General Admin		\$1,000		\$ 1,000	\$ (1,000)	Translation/interpretation, copies, stamps, returned check fees, required PTA trainings, thank you gifts, meeting costs.
<b>TOTAL FOH ADMINISTRATION</b>	<b>\$1,100</b>	<b>\$6,200</b>	<b>\$7,143</b>	<b>\$13,343</b>	<b>\$ (12,243)</b>	
				<small>TRUE</small>	<small>TRUE</small>	
<b>SUB-TOTAL UNRESTRICTED</b>	<b>\$123,600</b>	<b>\$154,330</b>	<b>\$14,143</b>	<b>\$168,473</b>	<b>\$ (44,873)</b>	
				<small>TRUE</small>	<small>TRUE</small>	
<b>RESTRICTED FUNDS</b>						
YMCA Grant - Academic Support		\$5,500		\$ 5,500	\$ (5,500)	General academic support grant. For 2022-2023 school year, will cover a one-time \$3500 classroom basic needs audit and replenishment (Ms Kribbs will audit and manage)
Safe Routes to School Grant		\$600		\$ 600	\$ (600)	Flags for crosswalks
Playground Build and Improvements		\$46,190		\$ 46,190	\$ (46,190)	Unspent funds from Phase 1. Will be used for maintenance/tweaks to current playground, and as leverage for future grant opportunities.
						July 1: Adjusted expenses to reflect purchases paid in June 2022, after FY2022 budget was approved.
<b>TOTAL RESTRICTED FUNDS</b>	<b>\$0</b>	<b>\$52,290</b>	<b>\$ -</b>	<b>\$52,290</b>	<b>\$ (52,290)</b>	
				<small>TRUE</small>	<small>TRUE</small>	
<b>SUB-TOTAL RESTRICTED FUNDS</b>	<b>\$0</b>	<b>\$52,290</b>	<b>\$ -</b>	<b>\$ 52,290</b>	<b>\$ (52,290)</b>	
				<small>TRUE</small>	<small>TRUE</small>	
<b>TOTAL UNRESTRICTED &amp; UNRESTRICTED FUNDS</b>	<b>\$123,600</b>	<b>\$206,620</b>	<b>\$14,143</b>	<b>\$220,763</b>	<b>\$ (97,163)</b>	
				<small>TRUE</small>	<small>TRUE</small>	
<b>SUMMARY</b>						
<b>AVAILABLE FUNDS: BY ACCOUNT</b>		<b>As of July 1, 2022</b>			<b>Notes</b>	
Checking				\$ 38,591		Checking account balance
Savings				\$ 302,084		Savings account balance
Petty Cash				\$ 486		Cash in school safe
<b>TOTAL AVAILABLE FUNDS</b>				<b>\$341,162</b>		
<b>AVAILABLE FUNDS: BY DESIGNATION</b>		<b>As of July 1, 2022</b>				
Restricted Funds				\$ 52,290		Restricted funds
Unrestricted				\$ 288,872		Unrestricted funds
<b>TOTAL AVAILABLE FUNDS</b>				<b>\$ 341,162</b>		
				<small>TRUE</small>		
<b>FINAL NOTES</b>						
<b>TOTAL AVAILABLE FUNDS</b>				<b>\$ 341,162</b>		
<b>TOTAL APPROVED EXPENSES</b>				<b>\$ 220,763</b>		
<b>RETAINED RESERVES</b>				<b>\$ 120,398</b>		
						Available Funds - Approved Expenses.
						These are funds reserved for a rainy day or large need AND for carryover into the following fiscal year. Goal is keep at least approximately 35% of annual budget.
						55% Percent of annual budget. If above 35%, good!
<b>TOTAL ALLOCATED: TOTAL EXPENSES + RETAINED RESERVES</b>				<b>\$ 341,162</b>	<i>Sum of retained reserves + approved expenses</i>	
<i>(Over)/Under</i>				<b>\$ -</b>	<i>Difference between Total Available and Total Allocated. Should balance out to zero!</i>	